



Request for Proposals (RFP)

Residential Energy Efficiency and Weatherization Programs

City of Chicago, Department of Environment
State of Illinois, Office of the Attorney General

The City of Chicago Department of Environment (DOE) and Illinois Attorney General Lisa Madigan (Attorney General) request proposals from non-profit agencies for residential energy efficiency and weatherization programs. Eligible programs must be designed specifically for the benefit of low- to moderate-income residential customers living in select North Shore Gas territories. (*See Attachment, Eligible Service Territories.*)

Background

Per the City of Chicago's and Attorney General's settlement with Peoples Energy (Peoples) and North Shore Gas (North Shore), Peoples and North Shore will provide \$5 million per year, for six years, for residential energy efficiency and weatherization programming. Use of these funds is the responsibility of the DOE and Attorney General in cooperation pursuant to guidelines set forth in the settlement agreement. Of these funds, up to \$200,000 is available for programming in the North Shore Gas service area. (*See Attachment.*)

Eligibility

Eligible applicants must meet the following criteria:

1. Must be a registered 501(c)(3) not-for-profit organization and registered with the Illinois Attorney General's Office as a charitable organization;
2. Must operate programs or propose to operate programs within the above mentioned North Shore Gas service territory (*see Attachment*); and
3. Must propose programs that serve households with an income of 120% of the area median income (AMI) or lower.

How to Apply

All applications will be completed and submitted electronically. For this phase of the application process the Attorney General will not consider documents submitted in paper format.

1. Application forms can be found at www.illinoisattorneygeneral.gov
2. Completed applications **must** be emailed to the Illinois Attorney General's Office at cforrest@atg.state.il.us.
3. Applications are due by **5:00 p.m. (CST) on Monday, October 3, 2011.**

Selection

Applicants will be chosen to be program participants based on the innovation and effectiveness of their ideas, as well as the ability of the proposal to reduce energy consumption and cost for low-to-moderate income families and individuals in the stated areas. Applications must describe the applicants' target income demographic and how the applicant will ensure that beneficiaries are of low-to-moderate income. Additional considerations will include soundness of approach, funding feasibility, ability to leverage funds, feasibility to replicate, and the ability to conserve or reduce residential energy consumption. The duration of proposed programming should be approximately one heating season. Applicants selected to participate will be selected for the 2011-2012 heating season.

Selected applicants will be notified by the Attorney General. Upon selection, program participants will enter into Grant Funding Agreements with the Attorney General. The Attorney General may cancel the remaining term of any agreement in which the program participant has failed to meet the goals of the program, its contractual requirements, or for any good cause. The Attorney General can demand reimbursement of monies from any program participant that it finds has failed to meet the goals of the program or its contractual requirements or for any other good cause.

Follow-Up

Each program participant will be required to submit a signed quarterly report every three (3) months detailing how the participant has used the funding to further the above-stated goals and objectives. These reports must include a detailed accounting of how and where the program participant has spent the money it received from the Peoples Companies. Upon review of these annual reports, the Attorney General may demand reimbursement of any monies from any program participant that it finds improperly spent the funding.

Disclaimer

Submission of proposals in no way constitutes an agreement to fund programming. Following an initial review, selected applicants may be required to disclose additional information to determine their organizations' ability to successfully manage the proposed program. The Attorney General anticipates working with each selected applicant to develop a comprehensive scope of work. The Attorney General reserves the right to amend proposed programs to adhere to conditions set forth under the above mentioned settlement agreement and available funding.

Additional Questions

Additional questions regarding this program should be submitted to the Attorney General's Office via email to Cynthia Forrest at cforrest@atg.state.il.us. All correspondence must include the name of the organization, name and title of correspondent, and contact information for correspondent.